

# Supplier Prequalification Guide



1. Invitation of the suppliers

2. Registration steps

- ❖ You can prequalify as a supplier either following our invitation, or by visiting [www.kmginternational.com](http://www.kmginternational.com), the Suppliers section:

**Dear Mr./Ms. ,**

As a representative of the company , we bring the following to your attention:

Please be informed that **KMG INTERNATIONAL - ROMPETROL** has started Annual Prequalification process for our company future projects.

In this regards please be invited to prequalify your company and fill in the form from the link below, submit requested information, together with all requested documents, within 5 business days.

[Click here to fill in the form](#)

Kind regards,

KMGI Procurement Team.

[market.analysis@rompetrol.com](mailto:market.analysis@rompetrol.com)

- ❖ To initiate the process, go to the **START REGISTRATION** button at the bottom of the page :

## PREQUALIFICATION PROCESS

All companies invited to this process are required to submit the completed pre-qualification application provided in this website along with all supporting documentation.

 [KMG International Supplier Code of Conduct](#)

**START REGISTRATION**

- ❖ Also, KMG International Supplier Code of Conduct is available for download.

## ❖ Check the responses to Personal Data Protection:

I hereby state on my own honour that I have been informed on and I have acknowledged the stipulations of this *Informative Summary* and I have opened the link ----- comprising the Summary related to my personal data processing. I have read, understood and acknowledged the provisions of this document, understanding them completely and being fully aware of them, both in my name and in the name of my relatives, for whom I am acting as a Legal Representatives, all the necessary information and clarifications requested with this regard, being provided to me

### STATEMENT ISSUED BY THE CONCERNED PERSON AND HIS/HER CONSENT FOR THE PROCESSING OF HIS/HER PERSONAL DATA

**On the same time, I also agree to the following personal data processing operations, based on my consent given under art. 6, paragraph 1), letter a) of the General Data Protection Regulation:**

For direct marketing purposes, by text message, email, fax, phone, by receiving newsletters and other commercial communications, according to letter a, point 2 (of the section called "Purposes of personal data processing") above:

Yes  No

For profiling purposes, in order to receive personalised offers, according to letter b point 2 (of the section called "Purposes of personal data processing") above:

Yes  No

For the purpose of being informed on the events organised by the Operator and other entities within the KMG Rompetrol Group, for the purpose of being invited to these events, via communications sent by text message, email, fax, phone, according to letter c point 2 (of the section called "Purposes of personal data processing") above:

Yes  No

- ❖ Fill in the fields by following the steps.
- ❖ The fields marked with \* are mandatory.
- ❖ Attach the required documentation to support your answers.  
(Ex.: Letters of recommendation;  
Company's Certification etc.)

## COMPANY INFORMATION

### 1. General information

Company full name \*

\* This field is required

Full Address \*

\* This field is required

Trade Register Number \*

\* This field is required

Tax Identification Number \*

\* This field is required

### Contact Details

name \*

\* This field is required

job title \*

\* This field is required

telefon \*

\* This field is required

e-mail \*

\* This field is required

## QUALITY ISSUES

### 1. Company certification / quality assurance

Has your company implemented an ISO 9001 management system? \*

Yes  No

Upload attachment in order to see the expiry date (.xlsx, .xls, .doc, .docx, .pdf, .zip, .rar):



- ❖ Finally, after uploading the signature, go to the **SUBMIT** button to complete the process.

Scanned signature in digital format (.png, .jpg, .zip, .rar, .docx, .pdf) / Electronic signature (.p7s, .p7m): \*



\* This field is required

- ❖ If you missed a mandatory field, you will receive the following message :

**Please check and complete all mandatory fields and options on each page!**



- ❖ After the process is complete, the following message will appear on the screen:

**Thank you for your application. We will get in touch soon.**

[BACK HOME >](#)

